

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, JULY 24, 2017**

*The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.*

### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. Seven (7) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Barrick, Secretary; Todd Deihl, William Piper, Richard Roush, and Kingsley Blasco.

Absent – David Gutshall and Bob Kanc

\*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Richard Kerr Jr, Business Manager; Rick Gilliam, Director of Buildings, Grounds, and Transportation; Robert Krepps, Director of Technology; and Carol Frace, Board Minutes. Troy Okum, the Valley Times-Star;

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. APPROVAL OF THE JUNE 19, 2017 REGULAR BOARD MEETING MINUTES AND THE JUNE 19, 2017 COMMITTEE OF THE WHOLE MEETING MINUTES.**

Motion by Barrick, seconded by Roush for approval of the June 19, 2017 Committee of the Whole Meeting Minutes; and the June 19, 2017 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Roush, Piper, Deihl, and Blasco. Motion carried unanimously. 7 – 0

## Big Spring School Board Meeting Minutes ~ Monday, July 24, 2017

### IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

No student report was given

### V. FINANCIAL REPORTS – PAYMENT OF BILLS

General Fund	<u>2016-2017</u>	<u>2017-2018</u>
Procurement Card	\$ 20,854.77	\$ 0.00
Checks/ACH/Wires	\$ 3,326,727.22	\$ 1,193,430.47
Capital Projects	\$ 30,069.94	\$ 0.00
Newville Reno Projects	\$ 10,264.39	\$ 0.00
Stadium & Track Projects	\$ 339,695.31	\$ 0.00
Cafeteria Fund	\$ 115,837.49	\$ 0.00
Student Activities	\$ 13,760.47	\$ 5,277.07
Total	\$ 3,917,209.09	\$ 1,198,707.54

Motion by Blasco, seconded by Barrick for approval of General Fund, Capital Projects, Newville Reno Projects, Stadium & Track Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills for 2016-2017 as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco. Motion carried unanimously. 7 – 0

Motion by Blasco, seconded by Roush for approval of General Fund, Capital Projects, Newville Reno Projects, Stadium & Track Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills for 2017-2018 as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco. Motion carried unanimously. 7 – 0

### VI. TREASURER REPORT

General Fund	\$ 12,403,500.99
Capital Projects	\$ 5,478,982.00
Cafeteria Fund	\$ 482,254.25
Student Activities	\$ 208,552.64
Stadium & Track Projects	\$ 94.65
Newville Reno Projects	\$ 12,905,529.32
Total	\$ 31,478,913.85

The Treasurer's Report showed balances as outlined above as of June 30, 2017. Motion by Blasco, seconded by Roush for acceptance of the Treasurer's Report. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco. Motion carried unanimously. 7 – 0

**VII. YTD GENERAL FUND REPORT AND YTD TAXES**

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion by Blasco, seconded by Roush to accept Year-to-Date General Fund and Tax Reports as outlined above. Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco. Motion carried unanimously. 7 – 0

Mr. Kerr informed the Board of School Directors that we have one more month on the EIT. We are starting a new year with real estate. We are just below budget so I look for us to break even or just a little above budget.

**VIII. READING OF CORRESPONDENCE**

**IX. RECOGNITION OF VISITORS**

Troy Okum, Avis Ward, Elizabeth Richwine, and Trevor Richwine.

**X. PUBLIC COMMENT PERIOD**

Trevor Richwine, 813 Mt. Rock Road, Carlisle, PA addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

**XI. STRUCTURED PUBLIC COMMENT PERIOD**

**XII. OLD BUSINESS**

**XIII. NEW BUSINESS**

**A) PERSONNEL CONCERNS**

**(ACTION ITEM)**

**1) Middle School Eighth Grade social Studies Teacher Ms. Morgan Yealy**

**Education:**

Lebanon Valley College - Bachelor's Degree/History-Social Studies

**Experience:**

Student Teacher - Yellow Breeches Middle School - Seventh Grade World Cultures

The administration recommends that the Board of School Directors appoint Ms. Morgan Yealy to serve as a Middle School Eighth Grade Social Studies Teacher, replacing Mr. John Beeman who has resigned. Ms. Yealy's compensation for this position should be established at Bachelor's, step 1, \$49,600.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

**(ACTION ITEM)**

**2) Approval of Assistant Science Department Co-Chairs**

Mrs. Robyn Euker, Director of Curriculum and Instruction, would like to recommend the individuals listed as Assistant Science Department Co-Chairs.

**Heather Magee  
Therese Bukousky**

The administration recommends the Board of School Directors approve the above listed individuals as Assistant Science Department Co-Chairs.

**(ACTION ITEM)**

**3) Approval of Oak Flat Secretary – Mrs. Meagan Brackbill**

The administration would like to recommend Ms. Meagan Brackbill as a 190 day secretary at Oak Flat Elementary School, replacing Ms. Julie Wallace who has resigned. Ms. Brackbill will work 190 days with an hourly wage of \$13.28 an hour.

The administration recommends the Board of School Directors approve Ms. Meagan Brackbill as a 190 day Secretary at Oak Flat Elementary School with an hourly wage of \$13.28. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

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### XIII. NEW BUSINESS (. . .continued)

**(ACTION ITEM)**

#### 4) **Approval for Recommendation of a Classified Personnel Transfer**

The administration would like to recommend the transfer of Mrs. Phyllis Martin, Administrative Assistant for Payroll and Benefits to the position of Administrative Assistant for Curriculum Center/PIMS and Child Accounting. Mrs. Martin will be placed on Level A-17 within the Classified Agreement, effective August 1, 2017.

The administration recommends the Board of School Directors approve the transfer of Mrs. Phyllis Martin, as presented.

**(ACTION ITEM)**

#### 5) **Recommendation for a Custodian Transfer**

Mr. Rick Gilliam, Director of Building and Grounds/Transportation is requesting the transfer of Mr. Dennis Fahnestock, part-time High School custodian to the position of a full-time custodian in the High School, effective August 18, 2017, replacing Ms. Lisa Boudier who has resigned.

The administration recommends the transfer of Mr. Dennis Fahnestock, as presented.

**(ACTION ITEM)**

#### 6) **Coaching Recommendations**

Mr. Joseph Sinkovich, Assistant Principal/Director of Athletics and Student Activities, would like to recommend the individuals listed as coaches for the teams listed.

**Carl Seils  
Shane Miller**

**Middle School Cross Country  
High School Assistant Boys Soccer Coach**

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches, as presented.

## Big Spring School Board Meeting Minutes ~ Monday, July 24, 2017

### XIII. NEW BUSINESS (. . .continued)

#### **(ACTION ITEM)**

#### **7) Approval of 2017-2018 Mentor Teachers**

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentors are listed below.

INDUCTEE	BUILDING / SUBJECT	MENTOR
Molly Kordes	Mt. Rock Ele. Grade 3	Heather Schwartzmiller
Melissa McElwee	Elementary Library	Denise Mancuso
Diane Doll	Middle School Nurse	Judy Breneman
Emma Leuschen	Middle School ELA	Courtney Rickabaugh
Megan Hall	Middle School MDS	Amelia Tearnan/Megan Bullock
Shane Miller	MS Health/PE	Micah Artz
Matthew Kump	HS Health/PE/Aquatics	Kelly Fry
Courtney Benson	Mt. Rock Grade 4	Heidi Weston
Karyn Cunningham	Mt. Rock Reading Specialist	Kathy Schumacher

The administration recommends that the Board of School Directors approve the 2017-2018 mentor teachers as presented.

#### **VOTE ON XIII., NEW BUSINESS, A-1 – A-7, PERSONNEL CONCERNS**

Motion by Blasco, seconded by Barrick to combine and approve Items A-1 through A-7 as outlined and recommended above. Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco. Motion carried unanimously. 7 – 0

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### XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

#### B) Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

<b>Megan Anderson</b>	<b>\$ 1,410.00</b>
<b>Meghan Bullock</b>	<b>\$ 1,440.00</b>
<b>Andrew Koman</b>	<b>\$ 936.00</b>
<b>Clarissa Nace</b>	<b>\$ 1,932.00</b>
<b>Chelsey Piper</b>	<b>\$ 2,880.00</b>
<b>Lisa Velazquez</b>	<b><u>\$ 1,410.00</u></b>
<b>Total</b>	<b>\$10,008.00</b>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

Motion by Blasco, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco. Motion carried unanimously. 7 – 0

(ACTION ITEM)

#### C) Approval of Planned Courses

Listed below are completed planned courses for board approval.

##### **Middle School Science**

6th Grade Physical Science

7th Grade Earth Science

8th Grade Life Science

##### **High School Science**

Biology

Biology Keystone Enrichment

##### **High School/Middle Math**

Algebra I

**XIII. NEW BUSINESS** (. . .continued)

**High School Math**

Geometry

Honors Geometry

Statistics

Algebra Keystone Enrichment

Honors Calculus

**High School English/Language Arts**

English IV - Project Based (Opus)

Literature Keystone Enrichment

**Elementary**

Kindergarten Social Studies

First Grade Social Studies

Second Grade Social Studies

Third Grade Social Studies

Fourth Grade Social Studies

Fifth Grade Social Studies

The administration recommends the Board of School Directors approve the above planned courses, as presented.

Motion by Blasco, seconded by Roush to approve the recommended as amended above.

Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.

Motion carried unanimously. 7 – 0

Dr. Fry reminded the Board of School Directors that is a reflection of our curriculum revision process. This is about 18 months into the process.

**(ACTION ITEM)**

**D) Student Eligible for Early Graduation**

Based on successful completion of semester one course work for the students listed, they will be eligible for early graduation for the 2017-2018 school year.

**Alexis Jumper**

**Kaylyn McGowan**

The administration recommends that the Board of School Directors approve January, 2018 graduation for the students listed, based on the success of completing all graduation requirements.



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### XIII. NEW BUSINESS (. . .continued)

Motion by Blasco, seconded by Roush to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.  
Motion carried unanimously. 7 – 0

**(ACTION ITEM)**

#### E) **Fundraiser Recommendation – Oak Flat Elementary School**

The Oak Flat Elementary School PTO would like to conduct the fundraiser listed for the 2017-2018 school year.

**5K Run (Fall)  
Workathon for Education (Spring)**

The administration recommends the Board of School Directors approve the Oak Flat Elementary School PTO fundraiser listed for the 2017-2018 school year.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.  
Motion carried unanimously. 7 – 0

**(ACTION ITEM)**

#### F) **Approval of 2017-2018 High School Student Handbook**

The High School Administration have updated the High School Student Handbook for the 2017-2018 school year. The changes that have been made in the High School Handbook have been included with the agenda. The completed High School Student Handbook is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the handbook.

The administration recommends that the Board of School Directors approve the 2017-2018 changes in the High School Student Handbook, as presented.

**(ACTION ITEM)**

#### G) **Approval of 2017-2018 Middle School Student Handbook**

The Middle School Administration have updated the Middle School Student Handbook for the 2017-2018 school year. The changes that have been made in the Middle School Handbook are included with the agenda.

The administration recommends the Board of School Directors approve the updated 2017-2018 Middle School Student Handbook, as presented.

## Big Spring School Board Meeting Minutes ~ Monday, July 24, 2017

### XIII. NEW BUSINESS (. . .continued)

#### (ACTION ITEM)

#### H) Approval of the 2017-2018 BSSD Online Learning Student/Parent Handbook

Mrs. Robyn Euker, Director of Curriculum and Instruction has updated the Big Spring School District Online Learning Student/Parent Handbook for the 2017-2018 school year. The completed Big Spring School District Online Learning Student/Parent Handbook is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the handbook.

The administration recommends that the Board of School Directors approve the 2017-2018 changes in the Online Learning Student/Parent Handbook, as presented.

Motion by Blasco, seconded by Roush to combine and approve items F, G, and H as recommended and outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco. Motion carried unanimously. 7 – 0

#### (ACTION ITEM)

#### I) Approval of the 2017-2018 Pre-K Counts Agreement

The proposed 2017-2018 Pre-K Counts Agreement has been reviewed by Dr. Kevin Roberts, Assistant Superintendent and is included with the agenda.

The administration recommends the Board of School Directors approve the 2017-2018 Pre-K Counts Agreement, as presented.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Piper, Roush, and Blasco. Motion carried unanimously. 7 – 0

Dr. Fry informed the Board of School Directors that this group will be at the Board meeting on August 7<sup>th</sup> to give a presentation to the Board on the progress of the program and achievements. This is just to give the Board a pretty solid background.

Mr. Piper inquired how many students are in this program and how many classrooms are being used.

Dr. Roberts advised the Board there are 18 students in this program.

## Big Spring School Board Meeting Minutes ~ Monday, July 24, 2017

### XIII. NEW BUSINESS (. . .continued)

**(ACTION ITEM)**

#### J) **Approval of 2017-2018 Ambulance Agreement**

The proposed 2017-2018 Ambulance Agreement has been reviewed by administration and is included with the agenda.

The administration recommends the Board of School Directors approve the 2017-2018 Ambulance Agreement, as presented.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.  
Motion carried unanimously. 7 – 0

**(ACTION ITEM)**

#### K) **Approval of the 2017-2018 Belco Community Credit Union Agreement**

The proposed 2017-2018 Belco Community Credit Union Agreement has been reviewed by administration and is included with the agenda. This is a one year agreement so that Big Spring School District is able to gauge the success of the Belco/Cornerstone merger.

The administration recommends the Board of School Directors approve the 2017-2018 Belco Community Credit Union Agreement, as presented.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.  
Motion carried unanimously. 7 – 0

Dr. Fry informed the Board of School Directors this is a one-year agreement as we look at the merger situation with Cornerstone and Belco.

**(ACTION ITEM)**

#### L) **Approval of 2017-2018 Agreements**

The proposed 2017-2018 agreements listed below have been reviewed by Mr. William Gillet, Director of Pupil Services and Dr. Richard W. Fry, Superintendent of Schools. The agreements are included with the agenda.

**New Story Agreement  
NHS Agreement  
River Rock Elementary Agreement  
River Rock Secondary Agreement  
River Rock AEDY Agreement**

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### XIII. NEW BUSINESS (. . .continued)

The administration recommends the Board of School Directors approve the 2017-2018 agreements listed, as presented.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.  
Motion carried unanimously. 7 – 0

**(ACTION ITEM)**

#### M) **Approve Agreement for Participation in Child Nutrition Programs**

This agreement covers Big Spring students who attend classes at CAIU facilities and authorizes the CAIU to approve free and reduced application in connection with their cafeteria operations.

The administration recommends the Board of School Directors approve the agreement as presented in the Agenda.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.  
Motion carried unanimously. 7 – 0

Dr. Fry informed the Board of School Directors this program enables our students going to the CAIU an approved nutrition program.

**(ACTION ITEM)**

#### N) **Facilities Utilization Request**

The Big Spring Hurricane Softball Organization is requesting to utilize Oak Flat and Mt. Rock Elementary Schools softball fields for games on Sunday's. The dates of the request will begin August through the month of October and the games held on Sunday will be from 1:00 p.m. through 6:00 p.m. Because the utilization requests are on Sunday's, Board action is necessary.

The administration recommends that the Board of School Directors approve the Big Spring Hurricane Softball Organization's request to utilize Oak Flat and Mt. Rock Elementary Schools softball fields for games on Sunday's, as presented.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Deihl, Piper, Roush, and Blasco. Voting No: Barrick. Motion carried. 6 - 1

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### XIII. NEW BUSINESS (. . .continued)

#### **(ACTION ITEM)**

#### **O) Approve Café Pricing for 2017-2018**

Most pricing was set as part of the Chartwells renewal; however, below is the complete list of menu pricing for 2017-18.

<b><u>Meal Prices</u></b>	<b><u>2017-18</u></b>
Elem Lunch	\$2.60
Secondary Lunch	\$2.75
Adult Breakfast	\$2.50
Adult Lunch	\$3.75
Breakfast (all students)	\$1.50
Milk	\$0.60
YB/Headstart Lunch	\$3.00
YB/Headstart Breakfast	\$1.75

The administration recommends the Board of School Directors approve the menu pricing above for 2017-18.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.  
Motion carried unanimously. 7 – 0

#### **(ACTION ITEM)**

#### **P) Approve Payments from Newville Renovation Project Fund**

The District received the following payment applications:

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### XIII. NEW BUSINESS (. . .continued)

<u>Project</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
Track	Horst Excavating	Pay App 4	\$504,908.18	\$638,586.88
Track	Pagoda Electrical, Inc.	Pay App 3	\$82,676.34	\$126,713.36
NV Reno	Crabtree, Rohrbaugh & Assoc	Schematic Design	\$24,309.97	\$437,346.03
NV Abatement	CES	Pay App #1	\$46,480.00	\$22,895.00
MS Gym	S&S Flooring	Pay App 2 & 3	\$28,210.00	tbd
NV Abatement	EMSL Analytical	Phase Testing	\$375.00	n/a

The administration recommends the Board of School Directors approve the payment of \$504,908.18 to Horst Excavating, \$82,676.34 to Pagoda Electrical, Inc., \$24,309.97 to Crabtree, Rohrbaugh & Assoc and \$46,480.00 to CES, \$28,210 to S&S Flooring and \$375 to EMSL Analytical.

Motion by Barrick, seconded by Blasco to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.  
Motion carried unanimously. 7 – 0

#### (ACTION ITEM)

#### Q) Approve Payment from Capital Project Reserve Fund

The District received the following bills/invoices from vendors:

Project	Vendor	Description	Amount
Track	Turf, Track & Court, LLC	Invoice 17-046	\$3,884.81
Erate	IntegraOne	switches, cables, modules	\$14,941.00
Erate	Networking Technologies	APs, Appliances, etc.	\$180,914.76

The administration recommends the Board of School Directors authorize payment of \$3,884.81 to Turf, Track and Court, LLC, \$14,941 to IntegraOne and \$180,914.76 to Networking Technologies.

Motion by Barrick, seconded by Blasco to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.  
Motion carried unanimously. 7 – 0

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### XIII. NEW BUSINESS (. . .continued)

#### **(ACTION ITEM)**

#### **R) Approval for Department Procurement Card**

Mrs. Robyn Euker, Director of Curriculum and Instruction is requesting approval for Middle School Science Department Procurement card. The card would be a declining balance type card that is restricted to the department's budget amount.

The administration recommends that the Board of School Directors approve Mrs. Euker's request, as presented.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above.

Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.

Motion carried unanimously. 7 – 0

#### **(ACTION ITEM)**

#### **S) High School Auditorium Sound System**

Mr. Barrick made a motion to approve the proposal from A/V Solutions to replace the HS auditorium sound system, light controller, sound board and projector at a cost not to exceed \$33,000 to be paid from the Capital Project Reserve Fund.

Motion by Barrick, seconded by Blasco to approve the recommended as outlined above.

Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Deihl, Piper, Roush, and Blasco.

Motion carried unanimously. 7 – 0

#### **INFORMATION ITEM)**

#### **T) Proposed Updated Policy**

The administration has submitted the updated policy listed for Board review.

##### **117 Homebound Instruction**

The updated policy will be an action item on the August 7, 2017 Board Agenda.

Mr. Barrick inquired if we are using the little robot.

Dr. Fry informed the Board of School Directors that we are not using it on a regular basis. We can borrow it from the CAIU when we need it. The administration has not come forward to purchase it.

**XIII. NEW BUSINESS (. . .continued)**

**INFORMATION ITEM)**

**U) Proposed Adoption of Planned Courses**

Listed below are completed planned courses for board approval. All completed planned courses and materials are available in the Curriculum Center for review by the Board of School Directors.

**World Language**

French III

**High School Social Studies**

American Studies

Sociology

Psychology

**INFORMATION ITEM)**

**V) Disposal of Textbooks**

The Office of Curriculum and Instruction will be disposing of textbooks and curricular materials pre-2010 that can no longer be utilized by the district in accordance with Policy 706.1. Included in the disposal are pre-PA Core series (Elementary ELA; Middle School Math) and textbooks recently replaced via curriculum revision process (Middle School Science).

The Tech Dept. is also disposing of old equipment; attached is a summary of the electronic recyclables that can be disposed of this summer. It consists of old laptops, desktops, Chromebooks, misc. hardware, accessories, and cabling that has been decommissioned over the past year. There is no cost to the district based on the scrap value. A \$22 per unit payment will be remitted to the district for a portion of the laptops. All hard drives will be wiped and the district will be provided with a certificate of destruction for our record keeping.

Mr. Barrick questioned if we are changing over to digital curriculum.

Dr. Fry informed the Board of School Directors that we are as much as we can. If we are looking at anything paper wise, it is just for the classroom setting.

Mr. Blasco asked what we do with old textbooks.

Dr. Fry stated that we have companies that buy the books back when we can. We can call our local Mennonite schools or Amish to see if they can use them. They are out dated.



**XIII. NEW BUSINESS (. . .continued)**

**INFORMATION ITEM)**

**W) Draft Cumberland County Comprehensive Plan**

Pursuant to the Municipalities Planning Code requirements, Cumberland County is providing its draft 2017 Comprehensive Plan for your review and comment. The plan and supporting background info can be accessed using the link below. Please send any comments to my attention by August 31, 2017. Feel free to share the plan with your residents through your website and social media channels.

<https://www.ccpa.net/3546/Cumberland-County-Comprehensive-Plan>

Best Regards,

Kirk Stoner, AICP  
Director of Planning  
Cumberland County, PA

**INFORMATION ITEM)**

**X) PDE Budget Update**

The attached document shows the proposed amount for BSSD in the PA spending bill.

**XIV. FUTURE BOARD AGENDA ITEM**

There were no future Board agenda items.

**XV. COMMITTEE REPORTS**

**A. District Improvement Committee – Mr. Kanc**

No meeting was conducted and no report was offered.

**B. Athletic Committee – Mr. Swanson, Mr. Gutshall, Mr. Deihl**

New athletic director has been on staff for just two weeks. Meetings will be scheduled in the near future.

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### XV. COMMITTEE REPORTS (...continued)

#### C. Vocational-Technical School – Mr. Wolf/Mr. Piper

We are searching for a new staff member for computer programming. The gentleman that we recommended turned it down. They will re-advertise the position.

#### D. Buildings and Property Committee – Mr. Barrick, Mr. Piper, Mr. Swanson Mr. Roush, Mr. Gutshall

No meeting was conducted and no report was offered.

#### E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

No meeting was conducted and no report was offered.

#### F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered.

#### G. Capital Area Intermediate Unit – Mr. Wolf

The executive director position is open and the assistant director will be open in a month. They have begun the process to search for a new director.

#### H. Tax Collection Committee (TCC) – Mr. Wolf and Mr. Swanson

No meeting was conducted and no report was offered.

### XVI. SUPERINTENDENT'S REPORT

1. **Personnel** – All professional positions are filled. After tonight, we will be looking for a new classified payroll and benefit person. We will begin the search starting tomorrow. We are in great shape. Things could change with a resignation but we are in good shape. When you look at other local districts, we do a good job of staying ahead of things.

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### XVI. SUPERINTENDENT'S REPORT (...continued)

2. **Kudos** – Kudos to Mr. Gilliam and his department, Mr. Kerr, and Mr. Krepps. To say we have a lot going on this summer is an understatement. There is going to be things come up as we head into this school year. It is things that we can handle. We have to continue to stay ahead of our building needs. They do a great job. We are in very good shape.
3. **Western Cumberland County Utility Group** – I had a meeting last week with the Western Cumberland County Utility Group. They are talking about natural gas either coming from Carlisle to Shippensburg. It went very well. The school district will be part of this process from the beginning to wherever it takes us. We will have a seat at the table just so we know what is coming.
4. **Staff** – All staff will be back Friday, August 18<sup>th</sup>. New teachers will be here starting August 16<sup>th</sup>. Students first day is August 22<sup>nd</sup>.
5. **Thank you** – I appreciate all the support from the Board and community. There is a lot going on around us with superintendents. This is a special place to be and I enjoy everyday at work.

### XVII. BUSINESS FROM THE FLOOR

There was no business from the floor.

### XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

## **Big Spring School Board Meeting Minutes ~ Monday, July 24, 2017**

### **XIX. ADJOURNMENT**

Motion by Blasco, seconded by Roush to adjourn the meeting to executive session not to return to the regular session to discuss legal issues. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Roush, Blasco, Piper, and Deihl. Motion carried unanimously. 7 – 0

The meeting was adjourned at 8:21 PM.

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Robert L. Barrick, Secretary

**NEXT SCHEDULED BOARD MEETING: Monday, August 7, 2017**